

ORDER FOR SUPPLIES OR SERVICES

1. CONTRACT/PURCH ORDER/ AGREEMENT NO. H92254-09-D-0001	2. DELIVERY ORDER/ CALL NO. 1339	3. DATE OF ORDER/ CALL (YYYYMMDD) 2015 Nov 23	4. REQ / PURCH REQUEST NO. FAD616SS010001	5. PRIORITY
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6. ISSUED BY SOFSA- BLUEGRASS STATION 5751 BRIAR HILL ROAD LEXINGTON KY 40516	CODE H92254	7. ADMINISTERED BY (if other than 6) DCMA DAYTON BUILDING 30 AREA A 1725 VAN PATTON DRIVE WRIGHT PATTERSON AFB OH 45433-5302	CODE S3605A	8. DELIVERY FOB <input checked="" type="checkbox"/> DESTINATION <input type="checkbox"/> OTHER (See Schedule if other)
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9. CONTRACTOR LOCKHEED MARTIN CORPORATION NAME (b)(6) AND 5749 BRIAR HILL RD ADDRESS LEXINGTON KY 40516-9721	CODE 622B7	FACILITY	10. DELIVER TO FOB POINT BY (Date) (YYYYMMDD) SEE SCHEDULE 12. DISCOUNT TERMS Net 30 Days	11. MARK IF BUSINESS IS <input type="checkbox"/> SMALL <input type="checkbox"/> SMALL DISADVANTAGED <input type="checkbox"/> WOMEN-OWNED
			13. MAIL INVOICES TO THE ADDRESS IN BLOCK See Item 15	

14. SHIP TO SPECIAL OPERATIONS FORCES SPT ACTY NA (b)(7)(F) BLUE GRASS STATION 5751 BRIAR HILL ROAD LEXINGTON KY 40516-9723	CODE H92254	15. PAYMENT WILL BE MADE BY DFAS-COLUMBUS CENTER NORTH ENTITLEMENT OPERATIONS P.O. BOX 182317 COLUMBUS OH 43218-2266	CODE HQ0337	MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.
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16. TYPE OF ORDER	DELIVERY/ CALL <input checked="" type="checkbox"/>	PURCHASE <input type="checkbox"/>	X This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of above numbered contract. Reference your quote dated Furnish the following on terms specified herein. REF:
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ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.

NAME OF CONTRACTOR	SIGNATURE	TYPED NAME AND TITLE	DATE SIGNED (YYYYMMDD)
<input type="checkbox"/> If this box is marked, supplier must sign Acceptance and return the following number of copies:			

17. ACCOUNTING AND APPROPRIATION DATA/ LOCAL USE
See Schedule

18. ITEM NO.	19. SCHEDULE OF SUPPLIES/ SERVICES	20. QUANTITY ORDERED/ ACCEPTED*	21. UNIT	22. UNIT PRICE	23. AMOUNT
	SEE SCHEDULE				
	24. UNITED STATES OF AMERICA TEL: (859) 566-5101 EMAIL: brian.wade@sosfa.mil BY: BRIAN D. WADE	(b)(3) (10 U.S.C. § 130b), (b)(6)		25. TOTAL	(b)(4)
				26. DIFFERENCES	

27a. QUANTITY IN COLUMN 20 HAS BEEN
 INSPECTED RECEIVED ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED

b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	c. DATE (YYYYMMDD)	d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE
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e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	28. SHIP NO.	29. DO VOUCHER NO	30. INITIALS
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f. TELEPHONE NUMBER	g. E-MAIL ADDRESS	<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	32. PAID BY	33. AMOUNT VERIFIED CORRECT FOR
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36. I certify this account is correct and proper for payment.		31. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	34. CHECK NUMBER
a. DATE (YYYYMMDD)	b. SIGNATURE AND TITLE OF CERTIFYING OFFICER		35. BILL OF LADING NO.

37. RECEIVED AT	38. RECEIVED BY	39. DATE RECEIVED (YYYYMMDD)	40. TOTAL CONTAINERS	41. S/R ACCOUNT NO	42. S/R VOUCHER NO.
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Section B - Supplies or Services and Prices

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
4004	USSOCOM SSAVIE Sustainment Support CPFF	1	Lot	UNDEFINED	(b)(4)
	<p>The purpose of this Task Order is to perform Logistics Automation related sustainment tasks for the Special Operations Forces Sustainment, Asset Visibility and Information Exchange (SSAVIE), web-based logistics portal at a level comparable to the previous task order (b)(4) SSAVIE supports the United States Special Operations Command (USSOCOM) in centralizing logistics communications between SOF providers with services to include technical and logistical publication libraries, excess equipment management, as well as, select life-cycle management and asset visibility functions. Base Period of Performance 23 Nov 15 - 22 Nov 16.</p> <p>FOB: Destination PURCHASE REQUEST NUMBER: FAD616SS010001</p>				
				MAX COST FIXED FEE	(b)(4)
				TOTAL MAX COST + FEE	(b)(4)
	ACRN AA CIN: FAD616SS0100010001				

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
4604 OPTION	USSOCOM SSAVIE Sustainment Support CPFF	1	Lot	UNDEFINED	(b)(4)
	<p>The purpose of this Task Order is to perform Logistics Automation related sustainment tasks for the Special Operations Forces Sustainment, Asset Visibility and Information Exchange (SSAVIE), web-based logistics portal at a level comparable to the previous task order (b)(4) SSAVIE supports the United States Special Operations Command (USSOCOM) in centralizing logistics communications between SOF providers with services to include technical and logistical publication libraries, excess equipment management, as well as, select life-cycle management and asset visibility functions. Period of Performance 23 Nov 16 - 22 Nov 17</p> <p>FOB: Destination</p>				
				MAX COST FIXED FEE	(b)(4)
				TOTAL MAX COST + FEE	(b)(4)

Section C - Descriptions and Specifications

PWS

Performance Work Statement (PWS)
FY16 SSAVIE Sustainment
For
United States Special Operations Command (USSOCOM)
Task Order 1339
01 October 2015

INTRODUCTION

This effort corresponds to SOFSA's Core Competency #3, Life Cycle Sustainment Activities. The Core Capability of this task order is #9, Logistics Automation Integration Services. Under the twelve (12) Integrated Product Support (IPS) Elements, the majority of tasks performed support elements #1, Product Support Management and #12 Computer Resources.

The contractor shall plan and implement Logistics Automation Integration Services that provide total asset visibility of the United States Special Operations Command (USSOCOM) Table of Equipment Distribution and Allowances (USTEDA), employing IUID methodologies; radio frequency identification technology of palletized and bulk packed assets controlled by C-ICP, employing SOF Sustainment Asset Visibility & Information Exchange (SSAVIE) and SOF Logistics Data Warehouse (SLDW). The contractor shall develop and implement an open-systems framework within the SOFSA Enterprise integrating USSOCOM and SOFSA automated logistics tools provided as GFE.

The purpose of this Task Order is to perform Logistics Automation related sustainment tasks for the Special Operations Forces Sustainment, Asset Visibility and Information Exchange (SSAVIE), web-based logistics portal at a level comparable to the previous task order (b)(4). SSAVIE supports the United States Special Operations Command (USSOCOM) in centralizing logistics communications between SOF providers with services to include technical and logistical publication libraries, excess equipment management, as well as, select life-cycle management and asset visibility functions.

The objective of this PWS is to define a scope for each product support element in order to provide a structured framework for managing product support. The product support elements include product support management; design interface; sustaining engineering; supply support; maintenance planning and management; Packaging, Handling, Storage, and Transportation oversight (PHS&T); training and training support; manpower/personnel; facilities and infrastructure; and computer resources.

The contractor shall perform to the standards and the specifications contained in the SOFSA contract, as supplemented by this PWS which further defines requirements for this specific effort.

1.0 PRODUCT SUPPORT MANAGEMENT

The product support management element captures the framework for overall product support strategy across the life cycle.

1.1 Scope

This top level element integrates all sources of support to meet sustainment requirements. One (1) Product Support Integrator (PSI) is assigned program management responsibility and is accountable for the implementation, management, and oversight of all sustainment activities. (SOO 3.4)

1.2 Objectives

1.2.1 The PSI will design a Work Breakdown Structure (WBS) to effectively plan and measure performance by product support element. Product support staff will assist by building budgets,

generating work orders, recording costs and generating performance metrics by product element to be shared on the enterprise dashboards for stakeholders to view and track. Performance levels and resources will be adjusted as necessary to optimize implementation of the strategy and manage risk based on current requirements and resource availability.

1.2.2 Required Reports and Project Documentation (SOO 4.0)

The contractor shall provide management reports to document Program/Project performance. Reports shall include scheduled milestones, accomplished/completed tasks and efforts, status of ongoing efforts, and any program issues which could impact program cost, schedule or performance.

1.2.2.1 Project Plan (SOO 4.1)

The contractor will provide a project plan within twenty-five (25) days of project commencement. The project plan will address the predefined deliverables as outlined in the Contract Deliverable Requirements Checklist (CDRC). The components of the project plan will include project scope, assumptions, deliverable listing, deliverable schedule, and roles and responsibilities.

1.2.2.2 Project Status Report – (SOO 4.2)

The Project Status Report shall be delivered in accordance with the CDRC in Section 15. The SOFSA Task Order Portal Dashboard page will include the following updated information; SSAVIE Configuration Data (Current Software/Hardware Configuration, Status History, Current Status and SSAVIE Enhancements/Modifications), Pending Hosted Application Configuration Management Change Requests, Outstanding Defects, Planned SSAVIE or SOFSA Network operational interruptions, Systems performance Monitoring (System Availability, and Failed Requests / Website hits), Financial / Project Costs, Travel to Date, Material summary, Program Coordination, Recommendations and a Risk Register. For variances in reported actual costs versus budgeted costs exceeding (b)(4) an explanation as to the cause of the variance and any planned corrective actions to reduce the variance will be provided.

A one page summary report consisting of administrative information, a snapshot of financials and a link to the Portal Dashboard page for this task order will be delivered via email and serve as a delivery audit trail. An example is provided in Appendix A, One Page Summary Example, of this PWS. (SOO 3.9)

A current financial summary of (b)(4) shall be included on the SOFSA Task Order Dashboard Portal until the task order is formally closed by a DCAA/DCMA audit. (SOO 3.3.6)

1.2.2.3 Deliverable Media (SOO 4.3)

The contractor shall deliver all preliminary, draft and final documentation, reports, briefing materials and minutes, etc. in an electronic format that is compatible with Adobe Acrobat Reader or Microsoft Office Professional 2007 or a newer version being used by the government. Final delivery formats will be mutually agreed upon.

1.2.2.4 Responding to Deliverable Comments or Rejected Deliverables (SOO 4.4)

Within one (1) work day of the contractor forwarding the deliverable to the customer, the customer will respond acknowledging receipt of the deliverable. Within seven (7) working days, the customer will forward a formal response to the contractor either: (1) accepting the deliverable; (2) accepting the deliverable with comment; or (3) rejecting the deliverable.

For rejected deliverables, the Government will cite the PWS requirement that was not met and provide specific instructions for how to bring the deliverable back into conformance with the requirement. The contractor will respond to deliverable comments or rejected deliverables within five (5) business days of receipt. The contractor reserves the right to request a meeting with the customer to understand / clarify the content within the deliverable comments or rejection letters. In those cases where a meeting is required, it may be necessary for the contractor to request a

response extension.

If the customer provides a response to the contractor deliverable with an "Accept" or "Accept with comments", then the deliverable is considered accepted. If the customer has accepted with comments or rejected a deliverable, the contractor is required to respond to comments as identified above. Upon contractor delivery of all corrections required by the customer to bring rejected deliverable back into conformance or upon contractor response demonstrating that the deliverable has complied with the PWS requirements, the deliverable will be considered accepted.

1.2.3 Meetings (SOO 2.6)

The contractor shall accommodate periodic teleconferences with the SOCOM J4 Points of Contact (POC) to discuss any issues associated with this project and status of specific upcoming releases and or sprints as necessary. The teleconference will be established at a mutually agreeable time. The SOFSA Task Order Portal is expected to be the primary tool used during meetings vice slide shows or other documents.

1.2.4 Travel (SOO 2.6, 6.0)

(b)(4)
(b)(4) Trip durations include travel time for purposes of estimation. The Joint Travel Regulations (JTR) will govern travel reimbursement.

1.2.5 Logistics Services (SOO 3.10)

The contractor will develop and implement licensing and certificate acquisition and subcontracting action plans to ensure that material acquisitions and subcontracts in support of this effort are successfully accomplished within the program budgets and schedule constraints.

1.2.5.1 Material Acquisition

The contractor will utilize the Government Supply system as an option for accomplishing material acquisitions in support of the effort if necessary. (b)(4)

(b)(4) The procurement of the applicable licensing and certificates shall be processed in accordance with the internal policies and procedures of the contractor.

1.2.5.2 Subcontract Management

The contractor will levy on the subcontractors and vendors the same or similar requirements as levied on them by this PWS and the SOFSA contract. These requirements will flow down to the lowest tier subcontractor or vendor associated with the program. The contractor will also ensure the subcontractors and vendors are required to provide the same depth of technical documentation they are required to provide to the Government.

1.2.6 Manpower Reporting

The PSI shall report ALL contractor labor hours (including subcontractor labor hours) required for performance of services provided under this contract via a secure data collection site. The contractor is required to completely fill in all required data fields using the following web address: <http://www.ecmra.mil/>.

Reporting inputs will be for the labor executed during the period of performance during each Government fiscal year (FY), which runs October 1 through September 30. While inputs may be reported any time during the FY, all data shall be reported no later than October 31 of each calendar year. Contractors may direct questions to the help desk at: <http://www.ecmra.mil/>.

2.0 DESIGN INTERFACE

The objective of the design interface product element is to participate in the equipment engineering process to impact the design of a product throughout its life cycle. This supports maximum availability, effectiveness and capability of a product.

2.1 Scope

No specific requirement for this LCSM element has been identified at this time.

2.2 Objectives

No specific requirement for this LCSM element has been identified at this time.

3.0 SUSTAINING ENGINEERING

Once a piece of equipment has been fielded, achieving and sustaining the operational capability requires support from logistics, engineering, testing, program management, contracts, supply chain, and financial management. This element captures the technical activities necessary to ensure the equipment continues to meet user requirements.

3.1 Scope

No specific requirement for this LCSM element has been identified at this time.

3.2 Objectives

No specific requirement for this LCSM element has been identified at this time.

4.0 SUPPLY SUPPORT

Supply support consists of activities required to acquire, catalog, receive, store, transfer, warranty management, issue and dispose of spares, repair parts, equipment and supplies. Effective supply support results in having all the right equipment available, in the right quantities, at the right place, at the right time, at the right price.

4.1 Scope

To procure hardware, licenses and maintenance agreements for commercial off-the-shelf (COTS) products and services required to support the SSAVIE application.

4.2 Objectives

Supporting Software Renewals / Upgrades – The contractor will maintain all required software seats, licensing, certification renewals and upgrades for commercial software utilized in SSAVIE. Licenses and software upgrades required to execute the SSAVIE Application are budgeted under this TO. Contractor will maintain licensing data detailing users and or workstations. Where possible the procurement of licensure will be under the name of the SOFSA enterprise with caveat or “mark for” labeled this task order. (SOO 2.2) Estimated licensing requirements are as defined in the table below.

Software	QTY	Notes
Target Process Annual Subscription	8	(b)(4)
DynamicPDF Core Suite for .NET Enterprise Server License Annual Maintenance	2	
DevExpress ASP .NET Subscription	4	

The contractor will acquire equipment required to maintain system capabilities of the SOLMAN Suite or extend them as new features are introduced. Where possible the procurement of hardware will be under the name of the SOFSA enterprise with caveat or “mark for” labeled to indicate this task order.

5.0 MAINTENANCE PLANNING AND MANAGEMENT

The objective of this product support element is to identify, plan, resource and implement an equipment maintenance concept. This ensures the best possible equipment capability is available when the Warfighter needs it at the lowest possible Total Ownership Cost (TOC).

5.1 Scope

No specific requirement for this LCSM element has been identified at this time.

5.2 Objectives

No specific requirement for this LCSM element has been identified at this time.

6.0 PACKAGING, HANDLING, STORAGE, AND TRANSPORTATION (PHS&T)

The objective of the PHS&T element is to identify, plan, and acquire packaging, handling, storage and transportation requirements to maximize availability and usability of the material for the Warfighter.

6.1 Scope

No specific requirement for this LCSM element has been identified at this time.

6.2 Objectives

No specific requirement for this LCSM element has been identified at this time.

7.0 TECHNICAL DATA

The purpose of this element is to develop and retain technical information to define the configuration baseline of a system to effectively support the Warfighter with the best capability at the time it is needed and to provide training material on the equipment to maximize its effectiveness.

7.1 Scope

No specific requirement for this LCSM element has been identified at this time.

7.2 Objectives

No specific requirement for this LCSM element has been identified at this time.

8.0 SUPPORT EQUIPMENT

This product support element consists of all equipment (mobile or fixed) required to support the operation and maintenance of a system, to include tools, associated end items, and test equipment.

8.1 Scope

No specific requirement for this LCSM element has been identified at this time.

8.2 Objectives

No specific requirement for this LCSM element has been identified at this time.

9.0 TRAINING AND TRAINING SUPPORT

The purpose of this element is to implement a strategy to plan, resource, and develop training to maximize the effectiveness of the manpower and personnel to fight, operate, and sustain equipment at the lowest Total Ownership Cost (TOC).

9.1 Scope

No specific requirement for this LCSM element has been identified at this time.

9.2 Objectives

No specific requirement for this LCSM element has been identified at this time.

10.0 MANPOWER AND PERSONNEL

This objective of this support element is to identify, plan, resource and acquire the personnel with the grades and skills required to operate equipment and complete the mission.

10.1 Scope

The program requires talent from a wide range of functional areas such as Finance, Program Management, Industrial Operations, Logistics, and Information Technology.

10.2 Objectives

The contractor shall provide all personnel required to support this PWS. The contractor shall allow nonstandard duty hours and overtime, both Non-Exempt/Hourly and Exempt/Salaried employees,

depending on workload and customer requirements. Salaried and Hourly overtime is authorized under the task order and can be executed at the Contractor's discretion to meet customer requirements. (SOO 3.5)

- 10.2.1 Contractor Hiring Actions (SOO 3.5.2)** – The Contractor shall conduct all hiring actions in accordance with the internal policies and procedures of the contractor.
- 10.2.2 Subcontractors Actions (SOO 3.5.4)** – Should the contractor require additional skills or resources during the PoP, sub-contractor labor may be used throughout the execution of the Task Order. Should Subcontract labor be required, the contractor shall create a Subcontractor Statement of Work, describing tasking requirements and subcontractor action plans, to include scope and schedule, to ensure that the subcontractor (s) are successful within program budgets and schedule constraints. A copy of the Subcontractors Statement of Work shall be kept on file with the contractor and may be provided to the customer upon request.
- 10.2.3 Supervision (SOO 3.5.1)** – Contractor personnel remain employees of the contractor. All direction, supervision, and control, either directly or indirectly remains the sole purview of the contractor. Prioritization and guidance within the scope of work may be provided by the designated customer POC, but will not supersede any instructions provided through contract channels. No action on the part of any government employee may create an employer-employee relationship; circumvent supervision, direction or control by the contractor of its employees.
- 10.2.4 Hiring Actions (SOO 3.5.2)** – The contractor is responsible for identifying and hiring qualified personnel required for these positions. All hiring actions will be made to ensure that all of the positions will be filled in the most expeditious manner. If positions become available, the contractor human resources department may use resumes in house that may be suitable for replacement. The government is not responsible for any relocation or hiring costs associated with obtaining qualified personnel to support these requirements.

11.0 FACILITIES AND INFRASTRUCTURE

The objective of this product support element is to identify and prepare plans for the acquisition of facilities to enable responsive support for the Warfighter.

11.1 Scope

The Government will provide adequate facilities under this task order.

11.2 Objectives

- 11.2.1** The contractor shall provide a Facilities Assessment to SOFSA and the PM SOF SSES with the task order proposal.
- 11.2.2** The Government shall ensure that provided facilities and materials meet all health and safety requirements.
- 11.2.3** The Government shall provide the Contractor with no-cost information, data and /or equipment. GFE will be provided to the contractor as required in support of this task order or applicable TTDs.

12.0 COMPUTER RESOURCES

The objective of this product support element is to identify, plan, resource, and acquire hardware, software, manpower and personnel necessary for managing mission critical computer systems.

12.1 Scope

The PSI will perform sustainment activities for SSAVIE ensuring application availability.

- 12.1.1** (b)(4)
(b)(4) All outstanding work units associated to user stories 2162 (TTD-006) SSAVIE _ADDRESS Table Update, 2427 (TTD-001) Re-associate Mil Org Relationship and TTD-012 Connect SSAVIE Military Organization functionality to SOLMAN Force Tree

shall be carried forward and addressed via the TTD process (SOO 3.3.1).

12.1.2

(b)(4)

12.2 Objectives

In order to keep the system operational, various sustainment activities are required. These activities include change management, configuration management, data integration, data exposure as required, data discovery, user testing, versioning, roll back planning, user training, performance improvement. (SOO 2.1)

- 12.2.1 **User Support** – The contractor shall process new user access requests, address system access issues, and document defects reported by the users.
- 12.2.2 **User testing / manual and training documentation updates** – These items will be incorporated as a Sprint. No such requirements have been tasked and performed in conjunction with an associated TTD. (SOO 3.3.5)
- 12.2.3 **Data Calls** – The contractor shall provide the information required for the Defense Information Technology Program Registry (DITPR) during USSOCOM data calls (SOO 2.3.2).
- 12.2.4 **Database Management** – The contractor shall support database management as required. Activities include, but are not limited to, defragmentation, resets / reboots, data extraction, and cleansing activities.
- 12.2.5 **Data Maintenance** – The contractor will continue to integrate data from any service or joint system identified by USSOCOM into the SSAVIE SQL Database. This includes all internal (e.g. GOLD) and all external systems (e.g. Federal Logistics Information System (FLIS)). (SOO 2.4.2)
- 12.2.6 **Defect Analysis** – The contractor will monitor the SSAVIE application for issues arising from software patches and upgrades that may affect system performance and provide recommended solutions to resolve issues within the systems. These solutions may extend beyond technical issues and into the realm of policy and process. (SOO 2.2.1)
- 12.2.7 **System Performance/Sustainment Upgrades** – System performance and sustainment upgrades will be monitored and coordinated by the contractor. When identified provide recommended solutions to resolve data integrity issues within the system. When performance problems are identified by the contractor or users, the contractor will coordinate courses of action that may include but may not be limited to code enhancements, software/hardware upgrades; recommendations designed to reduce user processing time, enhance user experience, improve processes and/or improve administrator activities. (SOO 2.2.1, SOO 2.2.2)
- 12.2.8 **SSAVIE Management** – The contractor will maintain account security access to SSAVIE to include: (SOO 2.4)
 - 12.2.8.1 Common Access Card management (CAC), Public and Private Keys
 - 12.2.8.2 Interfaces between SSAVIE and external data interfaces / third party entities, will be implemented via web services and will comply with all Information Assurance standards and requirements
 - 12.2.8.3 On-line systems access requests via '.mil' e-mail addresses and CAC.
- 12.2.9 **Methodology** -- (b)(4)
(b)(4)

Content and arrangement of sprint, TTDs and their associated “user stories” will be defined in coordination with the Contracting Office Representative (COR). (SOO 3.3.7)
- 12.2.10 **Releases and ECR Process** -- The software development lifecycle used by the contractor will

provide for no more than four (4) SSAVIE releases. Additional releases or patches will have to be facilitated by leveraging the Emergency Change Request (ECR) protocol. ECR's are reserved to address defects that affect business critical functionality and the defect must have been introduced during a planned application release. The ECR process is an expedited version of the Configuration Management process exercised under a planned release. In other words, Information Assurance (IA) scans and approvals of supporting documentation (e.g. Requests for Change, SOFSANet Testing Implementation Reports, Readiness Reviews, and Change Requests) are given top priority from Information Technology Services (ITS) until the software release is complete. This approach condenses weeks' worth of activities into days (in some cases hours). ECR's are reserved to address defects that affect business critical functionality and the defect must have been introduced during a planned application release.

- 12.2.11 TTD Constraints** -- There will be no limit placed upon the number of TTDs sent by the customer, however the contractor may or may not be able to complete all tasked TTDs within the task order period of performance or cost. The contractor may require a price adjustment upon evaluation and scheduling of the TTD based upon customer input. For a new piece of functionality to be considered for incorporation for an upcoming SSAVIE production release, optimally the requirement must be defined by the customer in a TTD no less than sixty (60) days prior to the scheduled release date. When this time constraint cannot be met, the COR and the PSI will meet to define the incorporation schedule. (SOO 3.3.2)
- 12.2.12 Application Validation** -- The contractor will validate that all hosted applications are still required and are not hosted elsewhere, for instance, HQ USSOCOM, SOFSA Portals or a different domain (ie: SIPRnet) where business is no longer done on the current domain. (SOO 2.5.1)
- 12.2.13 Enhancements** -- The contractor will analyze and recommend website enhancements to include those enhancements that will improve system performance or reduce the time required to maintain the system. (SOO 2.5.2)
- 12.2.14 Existing Systems Procedures** -- All product requirements will be evaluated in light of existing hosted applications for possible enhancements or modifications to comply with SOFLOG IT Enterprise processes and procedures. These processes include but are not limited to change management, Information Assurance (IA), configuration management board charter, and associated procedures both local and USSOCOM. (SOO 2.5.3)
- 12.2.15 Configuration Management** -- Any enhancements and modifications to existing hosted applications will be approved by the SOFLOG IT Configuration Management Board (This will be either written or verbal followed by written confirmation) prior to development. (SOO 2.5.3, SOO 2.5.4)

12.2.16 Technical Tasking Directive (TTD) Activities

Application enhancements and defect fixes will be tasked and managed using the TTDs exercised during the task order (SOO 3.3.1). Work units associated with TTD's include:

- 12.2.16.1 Repairing Software Defects** – Software defects are errors caused by the program code that cause an unexpected result or present incorrect data. In addition, application latency can be classified as a software defect if the response time is prohibiting users from efficiently executing business functions.
- 12.2.16.2 Developing and Implementing Software Enhancements** – Software enhancements are improvements made to the functionality of the existing SSAVIE application including visual changes or changes to functionality not related to software defects. Entirely new modules are also considered enhancements.

12.2.17 Information Assurance Activities (SOO 2.3)

- 12.2.17.1** In maintaining MAC Level III National Security System, the contractor will sustain Information Assurance Controls, comply with any actions required of Security Technical Implementation Guide (STIG) and Information Assurance Vulnerability

Alert (IAVA) and perform all activities required as related to maintaining this system as a Mission Assurance Category Level II, National Security System.

12.2.17.2 The contractor will assist the government with providing the information required for the Defense Information Technology Program Registry (DITPR) during USSOCOM CIO (J-65) annual data calls.

12.2.18 SSAVIE Documentation Management (SOO 2.4)

Documentation, product instructions, reference & maintenance materials, training materials, technical reports, on-line documentation will be maintained by the contractor for SSAVIE and SSAVIE hosted applications.

12.2.19 Information Protection

Information developed under this task order is the property of the U.S. Government, all rights are reserved. The contractor will not distribute or use the information and data without the express and specifically written approval of the COR. The contractor will not give architecture drawings, data base schema, data base dictionaries, IP addresses of servers or any other background information to any entity without the express and specific written approval of the COR. (SOO 3.7)

13.0 PERFORMANCE MEASUREMENT

With the requirements for each IPS element defined, the foundation to measure their performance can be established. This task order's Work Breakdown Structure (WBS) has been organized to build a baseline budget and collect associated costs, as well as measure performance by IPS element.

Critical product support outcomes have been established. Effective metrics possess attributes that are measured to achieve reliability, availability/readiness, maintainability, supply, turn-around time and cost. The tables below capture the LCSM program metrics and CDRLs.

PROGRAM METRICS

(b)(4)



14.0 ENTERPRISE MANAGEMENT

14.1 Scope

The contractor will implement this task order under the SOFSA CLSS contract (H92254-09-D-0001).

All efforts associated with the Enterprise Management function are managed through the IDIQ vehicle. These functions include but are not limited to the following.

14.2 Objectives

- 14.2.1** Management oversight to accomplish the requirements of this PWS, the contractor will monitor program cost, schedule, and performance, and maintain related data.
- 14.2.2** The contractor will coordinate with the customer assigned POC to achieve the tasks and/or objectives.
- 14.2.3** Contractor personnel remain employees of the contractor. All direction, supervision, and control, either directly or indirectly remains the sole purview of the contractor. Prioritization and guidance within the scope of work may be provided by the designated customer POC, but will not supersede any instructions provided through contract channels. No action on the part of any government employee may create an employer/employee relationship; circumvent supervision, direction or control by the contractor of its employees.
- 14.2.4** Security Requirements – The contractor will meet requirements for safeguarding classified information and classified materials, for obtaining and verifying personnel security clearances, for verifying security clearances and indoctrination of visitors in order to control access to restricted areas for protection of government property and the security of automated and non-automated management information systems and data are fulfilled. The contractor's management system will prevent unauthorized disclosure of classified and sensitive unclassified information. The government will be immediately notified if any security incident and/or indication of a potential unauthorized disclosure or compromise of classified or sensitive unclassified information.
 - 14.2.4.1** The Contractor shall abide by all security regulations and shall be subject to security checks. All contractor employees assigned to this effort will maintain a secret security clearance or will be escorted by cleared personnel with a secret security clearance at a minimum. Security shall be in accordance with (IAW) the Basic Contract H92254-09-D-0001 DD254.
 - 14.2.4.2** The Contractor team supporting this task will have all members cleared at the Secret level and access to NIPRNET at government facilities. The Program Management point of contact and the key task leaders will have access to the SIPRNET.
- 14.2.5** Security Management – The contractor will provide security management support. Typical efforts include, but are not limited to, performing classified document control functions, classified materials inventories, program access requests, preparing and monitoring personnel indoctrination and debriefing agreements, and maintaining and using security-related databases.
- 14.2.6** Quality – The contractor assures quality IAW the Quality Requirements contained in the IDIQ vehicle. The Contractor shall provide active verifiable quality control and audit procedures that will provide an accurate assessment of performance objectives, their measures, how well they are indicating the quality of services being provided and being used to actually improve logistical support management activities. The Contractor shall conduct Quality Assurance measures IAW AS9100.
- 14.2.7** Safety Requirements – The contractor will implement a safety program in accordance with the requirements set forth in the IDIQ vehicle.
- 14.2.8** Management oversight to accomplish the requirements of this PWS, the contractor will monitor program cost, schedule, and performance, and maintain related data.
- 14.2.9** The contractor will coordinate with the customer assigned POC to achieve the tasks and/or objectives.
- 14.2.10** Contractor personnel remain employees of the contractor. All direction, supervision, and control, either directly or indirectly remains the sole purview of the contractor. Prioritization and guidance within the scope of work may be provided by the designated customer POC, but will not supersede any instructions provided through contract channels. No action on the part of

any government employee may create an employer/employee relationship; circumvent supervision, direction or control by the contractor of its employees.

15.0 CONTRACT DELIVERABLE REQUIREMENTS CHECKLIST (CDRC)

Solicitation #:	LM 16-1339	
Title:	FY16 SSAVIE Sustainment	
Lockheed Martin Project Manager	(b)(6)	
Period of Performance:	23 Nov 2015 to 22 Nov 2016 (Base)	
	23 Nov 2016 to 22 Nov 2017 (Option 1)	
Deliverable	Description	Date Due
001	Project Plan	1200 on 18 December 2015
002	Project Status Report	NLT 1500 on the Monday following update of the TO Portal with prior month actuals beginning January 2016

16.0 PROGRAM POINTS OF CONTACT

Role	Name	E-Mail
SOFSa Government Contracting Officer	Brian Wade	Brian.Wade@sofsa.mil
Contracting Officer Representative (COR)	(b)(3) (10 U.S.C. § 130b), (b)(6)	
Lockheed Martin Project Manager	(b)(6)	
Lockheed Martin Contracting	(b)(6)	

Appendix A

1.0 ADMINISTRATIVE INFORMATION

- 1.1 Project Title:**
FY16 Special Operations Forces Sustainment, Asset Visibility and Information Exchange (SSAVIE) Sustainment
- 1.2 RFP Number:**
J4-043 (16-1339)
- 1.3 Task Order Number:**
1339
- 1.4 SOFSA Government Contracting Officer:**
Brian Wade, (859) 566-5101, brian.wade@sofsa.mil
- 1.5 SOCOM SORDAC J4M, Chief, Logistics Systems Requirements and Integration**
(b)(3) (10 U.S.C. § 130b), (b)(6)
- 1.6 Lockheed Project Manager:**
(b)(6)
- 1.7 Lockheed Technical Lead:**
(b)(6)

2.0 FINANCIALS/PROJECT COSTS

- Here there will be a copy of the current Estimate at Completion (EAC) table.
Variance Explanations:
- Here there will be an explanation for the Labor CLIN and Material CLIN variances.

Portal Dashboard Page Link

(b)(4), (b)(5)

Section E - Inspection and Acceptance

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
4004	Destination	Government	Destination	Government
4604	Destination	Government	Destination	Government

Section F - Deliveries or Performance

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	DODAAC
4004	POP 23-NOV-2015 TO 22-NOV-2016	N/A	SPECIAL OPERATIONS FORCES SPT ACTY NA (b)(7)(F) BLUE GRASS STATION 5751 BRIAR HILL ROAD LEXINGTON KY 40516-9723 859-566-5051 FOB: Destination	H92254
4604	POP 23-NOV-2016 TO 28-NOV-2017	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	H92254

Section G - Contract Administration Data

ACCOUNTING AND APPROPRIATION DATA

AA: 97 6 0100 56SA 8979 2571 SS 0174175Y FAD616SS010001 6SOF04 S18001

AMOUNT (b)(4)

CIN FAD616SS0100010001: (b)(4)

CLAUSES INCORPORATED BY FULL TEXT

WIDE AREA WORKFLOW (WAWF) INSTRUCTIONS

- (a) In accordance with DFARS 232.70 and SOFARS 5632.7002, use of electronic payment requests is mandatory. WAWF will speed up payment processing time and allow you to monitor payment status online. There are no charges or fees associated with the use of WAWF. For more information and contractor training, go to <https://wawf.eb.mil>.
- (b) The accounts payable address can be found in block 15 on the first page of the award document. Payment information can be easily accessed using the DFAS website at <http://www.dfas.mil/contractorsvendors.html>. Invoices can be tracked at: <https://myinvoice.csd.disa.mil/>.
- (c) The following information and codes are required for routing receiving reports, invoices, vouchers and additional information through WAWF:

Document: Cost Voucher	
Applicable To: Cost Type CLIN (T&M, Labor Hour, Cost)	
Vendor CAGE Code	622B7
Pay Office DoDAAC	HQ0337
Issue By DoDAAC	H92254
Admin By DoDAAC	S3605A
Inspect By DoDAAC	H92254
DCAA Auditor DoDAAC	HAA645
Service Approver DoDAAC* (ACO DoDAAC if this contract is managed by DCMA)	S3605A
Delivery Address	See "Section F" of Award Document

- (d) Points of contact for this effort:

Points of Contact	
Contracting Officer	Brian.wade@sofsa.mil
Contract Specialist	Taft.bradley@sofsa.mil
DCMA/Administrative Contracting Officer	peo-sofsa.dcma@sofsa.mil
DCAA/Auditor	peo-sofsa.dcaa@sofsa.mil
Contracting Officer's Representative (Primary)	(b)(3) (10 U.S.C. § 130b), (b)(6)

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Section I - Contract Clauses

CLAUSES INCORPORATED BY REFERENCE

52.217-9	Option To Extend The Term Of The Contract	MAR 2000
252.204-0002	Line Item Specific: Sequential ACRN Order	SEP 2009